### HOTEL HAIR AND DUST REMOVAL

**Product Needed**
- Swiffer® Sweeper & Dusting Cloths

**FREQUENCY OF CLEANING:** After every occupancy.

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#### GUEST ROOM BEDROOM AND BATH

**STEP 1**
- TVs, doors and window frames, plants and other hard-to-reach or clean surfaces.
  - Wipe surface with Swiffer dusting cloth.
  - Attach Swiffer dusting cloth to sweeper for hard-to-reach surfaces.

  **NOTE:** Swiffer must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth.

**STEP 2**
- Removing hair from the bathroom floor.
  - Allow floor to dry completely before using Swiffer.
  - Attach Swiffer dusting cloth to sweeper.
  - Sweep floor with Swiffer sweeper to pick-up hair and dirt.

  **NOTE:** Swiffer cloths must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth. Use one cloth to clean 16 rooms, 8 rooms per side.

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#### LOBBY AND OFFICES

**STEP 1**
- TVs, doors and window frames, plants and other hard-to-reach or clean surfaces.
  - Wipe surface with Swiffer dusting cloth.
  - Attach Swiffer dusting cloth to sweeper for hard-to-reach surfaces.

  **NOTE:** Swiffer must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth.

**STEP 2**
- Hard surface floors
  - Attach Swiffer dusting cloth to sweeper.
  - Sweep floor with Swiffer sweeper to pick-up hair and dirt.

  **NOTE:** Swiffer cloths must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth.

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